



Downtown Kinston Revitalization Façade Grant

FY 2022-2023

July Edit

Downtown Kinston Revitalization has a limited number of Façade Grant (FG) opportunities. The grants are to assist property owners and businesses with the rehabilitation of historic architectural components integral to commercial properties located within the designated boundaries of the Municipal Service District (MSD) in downtown Kinston, North Carolina.

General/routine maintenance, and furniture, fixtures and equipment are not supported by this grant.

Our mission is economic development within the context of historic preservation, allowing for certain, approved contemporary or creative enhancements such as alternative/non-traditional style awnings or canopies, for example, so long as it does not negatively impact the overall architectural character of the building or district, or the economic revitalization of the district. The installation or application of such may not cause irreparable physical harm to the building. These will be considered on a case-by-case basis.

The design committee's decision is final.

Applicants agree to comply with this decision by nature of submitting this application for consideration.

Funding is dependent on the budget of Downtown Kinston Revitalization at the time of request for reimbursement.

This application supersedes all prior Pride of Kinston Façade Grant applications.

This is a living document and as such Downtown Kinston Revitalization reserves the right to modify this application at any time as necessary. This application is regarded as a legally binding agreement.

FG funds are Municipal Service District (MSD) tax-funded. Tax-exempt properties are ineligible to apply. Only properties within the MSD for which property taxes are collected and current are ineligible to apply.

Because we also function under the guidance of the National and NC Main Street programs for historic commercial district revitalization, work should respect the architectural character of the building. Applicants may refer to *The Secretary of the Interior Standards for Historic Preservation* and *Preservation Briefs* for guidance. Both are online and neither is complicated.

Checklist

Please initial each section indicating you have read, understand and agree with the terms of this application

___ Applicants must have on-site design consultation with the Downtown Kinston Revitalization (DK) Director prior to applying in order to determine the specific project is eligible for consideration before the application is submitted.

Consultation meeting date(s) and names: _____

___ A building whose facades appear unified and/or functions essentially as one building inside regardless of how many entries, addresses, businesses or leased spaces, utility meters or property tax cards may be associated with the property will be considered as one building/one application. In other words, if a portion of the building associated with a deed cannot be sold today as an individual, stand-alone building, it will be considered as one building for the purposes of this grant and the limited resources dedicated to façade grants in the MSD.

___ FGs are not retroactive. They do not reimburse work already completed or in-progress.

___ Work being funded by this grant application may not begin until applicant has received a letter of grant approval.

___ Contractors should exercise sensitivity to historic buildings, respect historic building materials and construction and preservation methodologies, and avoid certain inappropriate materials (e.g.: EFIS [a stucco covered Styrofoam product]).

___ Where applicable, work will conform to required building and life-safety codes.

___ In certain instances, the State Historic Preservation Officer may be required to provide an opinion, particularly if using Historic Tax Credits.

___ FGs are limited to either interior or exterior and may not be combined on a project.

___ Applicants may apply only once per year for this grant assistance.

___ Typically, FG awards cap at \$3,200 for project spends of \$6,400 or more. Projects totaling less than \$6,400 may receive up to but not exceed 50% of project cost. Applicant matching contribution must be in real dollars.

___ Proposed work is substantiated by applicant's detailed contractor quotes with a complete cost breakdown that includes both labor and materials for the project and must be included with this application packet at the time of submission.

___ Work associated with this grant must begin within 60 days of grant approval notification and must be completed with all paperwork submitted for reimbursement to DK no later than COB May 30 of the Fiscal Year due to end of year accounting.

___ Grant funds are awarded **after** work is completed and the DK Director and/or review committee signs off on the compliance of work relative to the application. Reimbursement instructions will be provided at that time.

___ Applicant is responsible for any taxes due associated with the awarding of this grant.

___ Proof that property taxes are paid up to date must be included at the time of submitting this application.

___ A current insurance declarations page proving property insurance is current and in place for the duration of the project for major scopes of work must be included with this application.

___ FG funds are derived from a Municipal Service District (MSD) property tax. Tax-exempt properties are ineligible to apply. Only properties within the MSD for which property taxes are collected are ineligible to apply and proof of current property tax status must accompany this application.

Signature: _____ Printed Name: _____

Applicant Name: Print _____

Date: _____ Project Address: _____

Contact Information: (best telephone number) _____ (email) _____

Total projected project cost: \$ _____

Attachments should include a typed, detailed description of the scope of work associated with this application and any other project support documents, along with a photo(s) of your building, color chips or any renderings associated with the proposed project to help the review committee visualize your plans.

Submit only support materials specific to work associated with this grant application.

Note

Exterior painting is limited to a one-time award per building per owner. (It is not recommended to paint, unpainted brick.)

EIFS (a stucco covered Styrofoam product) is an inappropriate material to use at street level

Examples of Eligible Projects.

- Restoration of historic signage and marquees. Signage or marquee must still be attached to building or have documentation that it was part of the building.
- Original door and window restoration/reconstruction including storefront bulkheads
- Structural stabilization will be considered on a case-by-case basis, preferably with an actual plan in place to rehab the building and return it to commerce within a reasonable time
- Awnings/Canopies
 - o Fabric awnings may not integrally include the business name (i.e., printed or otherwise permanently affixed to the awning) but may include the street address
 - Awnings, canopies, and similar exterior architectural enhancements including paint, is a one-time only opportunity per building per owner
 - Such things destroyed by storms are ineligible for FG funding replacement as property or business owners' insurance should cover such losses
- Restoration, refinishing or repair of original flooring, woodwork and other original interior or exterior architectural components
- Interior ceiling restoration (wood or pressed metal) includes the rerouting of HVAC ducting and electrical as needed
- Repointing brickwork provided it follows Preservation Brief guidelines for proper mortar types that vary with old and newer brick
- Removal of applied metal siding and slipcovers, and repair, restoration, or installation of appropriate, approved material
- Fire suppression systems
- LED parapet lighting if an owner maintenance plan is included



Mission Statement:

The mission of Downtown Kinston Revitalization is to spearhead historic commercial district revitalization using the Main Street approach that promotes economic development within the context of historic preservation.

Vision Statement:

Downtown Kinston is revitalizing itself through broad-based economic development by utilizing its architectural and cultural assets so as to revitalize the historic commercial district while stimulating downtown business and community growth.